



6.3.3. List of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the last five years

Links for supporting documents of training Programme for Teaching Staff

Dates (from-to) (DD-MM-YYYY)	Title of the professional development program organised for teaching staff	No. of participants
16/12/2021	Intellectual Property Awareness Week	Link
10/12/2021 - 11/12/2021	National Education Policy (NEP) 2020	Link
07/07/2021	capacity building Program on "OBE: Simplification and Solution" with Dr. Ruchika Ramakrishnan, Coordinator, OBE Evaluation, Dean, Examination Office, IQAC	
22/01/2021 to 28/01/2021	"SKILL ENHANCEMENT AND CAPACITY BUILDING FOR NON-TEACHING AND TEACHING STAFF"	Link , Complete Report
3/13/2021	Webinar on Rise of Digitalization by Prof Varsha Jain, Consumer Club	
4-5th August 2021	Faculty Development Program on "Enhancing Research Skills"	Link
22nd July 2020	Documentation of NAAC SSR under Paramarsh UGC project	
6-8th August 2020	Understanding the seven criteria for NAAC SSR	Link
13-18 May 2020	Emotional Intelligence	Link
15-09-2019	One Day workshop on "Data Analysis on R using STATCRAFT"	
11/09/2019	Cyber Space, crimes, and Security	Link

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रा. मू. एवं प्र. प. द्वारा 'ए' श्रेणी प्रत्यायित
अगस्त क्रांति मार्ग, नई दिल्ली – 110049
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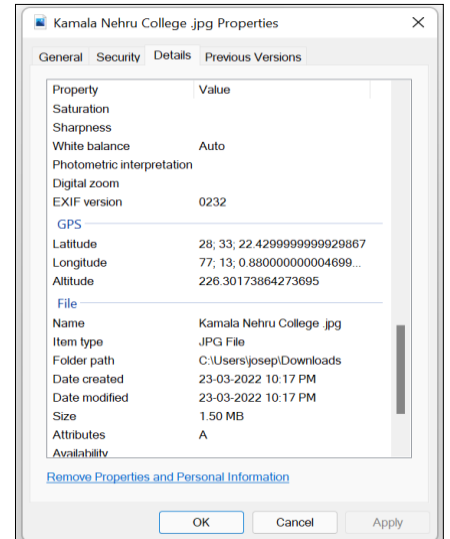
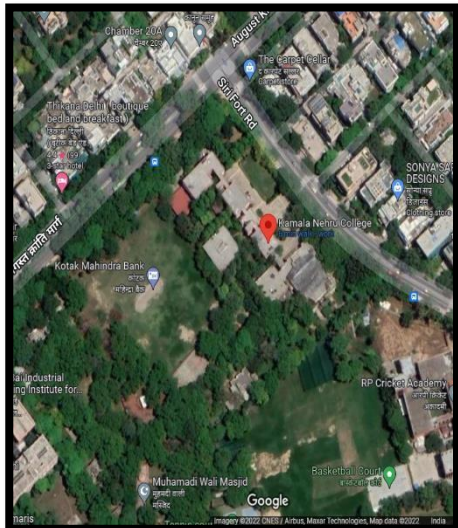
*Supporting documents of training
Programme for Non- Teaching Staff*



Kamala Nehru College
Estd. 1964



Two Day Workshop on Office Procedures, Conduct Rules, E-Procurement & Government E- Marketplace (GEM)
 20th December 2017 – 21st December 2017





KAMALA NEHRU COLLEGE

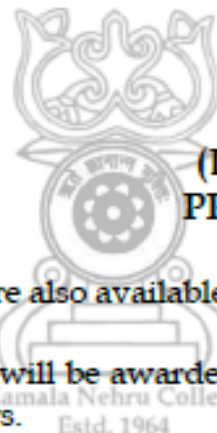
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NOTICE

The Internal Quality Assurance Cell (IQAC) of Kamala Nehru College (University of Delhi) is organizing a Two-Day Workshop on 20th and 21st December, 2017 on "Office Procedures (Noting & Drafting), Conduct Rules, E-Procurement and Government e-Marketplace (GeM)" for the benefit of Faculty, Officers and Official Staff related to the subject concerned in Colleges and University of Delhi.

The main motive of the workshop is to provide basic skills on 'Noting & Drafting' required in all offices, inculcate awareness on basic conduct to be adhered by all concerned staff. Apart from the above, the workshop intends to provide hands on practical training in connection with new aspects established by the Government i.e., E-Procurement and Government e-Marketplace (GeM). The complete workshop schedule is placed at page-2.

The registration of participants will be considered on First-cum-First-Service basis. Maximum Three (03) participants from the Colleges of University of Delhi and University of Delhi will be considered for the workshop. The interested applicants should send their application form duly forwarded by the Principal / Head, latest by 19th December, 2017 by 3.00 pm through e-mail / by hand / by post to the Principal (Officiating), Kamala Nehru College(University of Delhi), August Kranti Marg, New Delhi-110049,, email: kamla.nehru_du@hotmail.com .



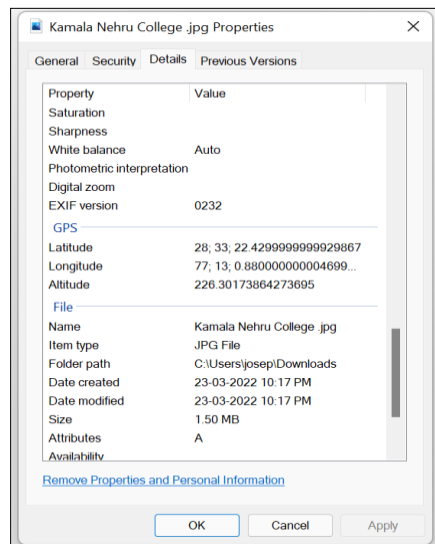
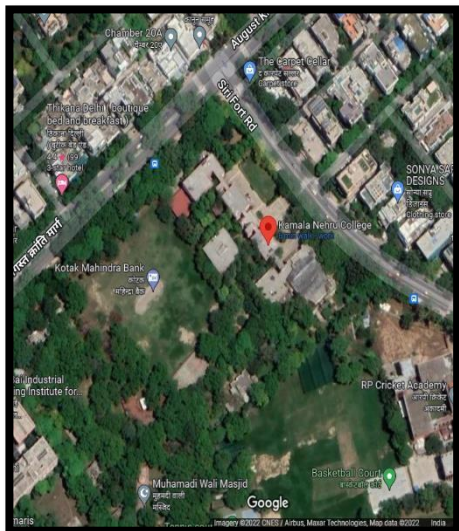
(DR.KALPANA BHAKUNI)
PRINCIPAL(OFFICIATING)

Note:-

1. The details of the workshop are also available at: <https://knc.edu.in>, www.du.ac.in.
2. The Participation Certificates will be awarded only to those applicants, who will attend the workshop on both days.



2-Day Computer Training Programme on 'MS-Word, MS-Excel and MS-PowerPoint' on 29th & 30th June, 2017 for the benefit of Multitasking Non-Teaching Staff (Admin, Accounts, Labs & Library), University of Delhi's colleges
in collaboration with the Delhi University Computer Centre through the IQAC of the College.





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NOTICE

The Internal Quality Assurance Cell (IQAC) of Kamala Nehru College (University of Delhi) is organizing a Two-Day Computer Training Programme on 'MS-Word, MS-Excel & MS-PowerPoint' for skill enhancement from 29th to 30th June, 2017 in collaboration with the Delhi University Computer Centre, University of Delhi for the benefit of Multitasking (MTS) Non-Teaching Staff working in the Colleges of University of Delhi. The complete details of the Training Programme are mentioned in second page.

The Multitasking (MTS) Non-Teaching Staff (Maximum Two participants) from the Colleges of University of Delhi, should send their application form through the Principal of the College latest by 25th June, 2017 to the Principal(Acting), Kamala Nehru College. The Training Programme Certificates will be awarded only to those, who will attend the programme on both days during the training programme.

DR.KALPANA BHAKUNI
PRINCIPAL(ACTING)

Note:- The details of the programme are also available at: <https://knc.edu.in>.





TRAINING PROGRAMME DETAILS

Computer Training Programme on : 'MS-Word, MS-Excel & MS-PowerPoint' for skill enhancement

Training Programme Dates : 29th & 30th June, 2017 (Two

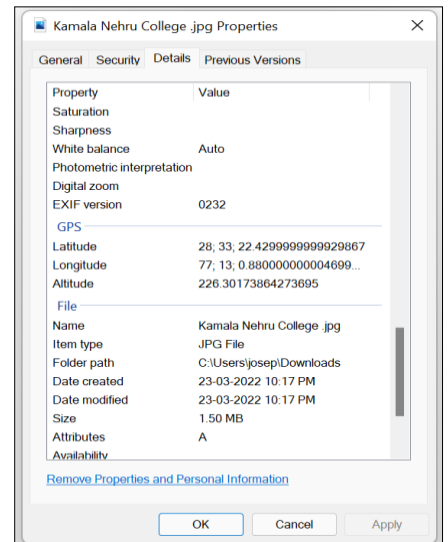
Schedule for the Programme on 29th June (Thursday) & 30th June(Friday))

Schedule of Day-1	Schedule of Day-2
10.00 am – Inauguration	10.00 am – Presentation on MS-Excel
11.00 am–Presentation on MS-Word & PowerPoint	11.00 am – Tea Break (15 minutes)
01.00 pm – Lunch break (45 minutes)	01.00 pm – Lunch break (45 minutes)
01.45 pm – Practical session	01.45 pm – Practical session
03.45 pm - Tea break (15 minutes)	04.00 pm - Valedictory
05.00 pm- End of Session	05.00 pm- Distribution of Certificates





**DELNET Workshop on
 DELNET-Resources & Services: Boundless Possibilities for Research & Reference
 in collaboration with Internal Quality Assurance Cell, May 5, 2017**





DELNET
Workshop
on
DELNET-Resources & Services:
Boundless Possibilities for Research
& Reference
in collaboration with
Internal Quality Assurance Cell



Friday, May 5, 2017
Venue: New Seminar Room, Kamala Nehru College

Time	Event/Topic
9:30 am	Reporting and Registration Coordination by Dr. Shubhra Sinha and Dr. Chetna Sharma(IQAC)
10.00 am to 10.30 am	Inauguration Welcome Addresses : Dr. Geetesh Nirban, Coordinator-IQAC, Kamala Nehru College, New Delhi Felicitation by Dr Ranjana Gera and Dr Pratibha Bhalla (IQAC) About the Workshop : Dr. Sangeeta Kaul, Network Manager, DELNET Inaugural Address : Dr. Kalpana Bhakuni, Principal Kamala Nehru College, New Delhi Presidential address : Dr. H. K. Kaul, Director, DELNET Vote of Thanks
10.30 am to 11.00 am	Tea
11.00 am to 11.30 am	Information Explosion and the Guidelines for Researchers Dr. H.K. Kaul, Director, DELNET
11.30 am to 12.30 pm	DELNET : Resources, Services & Facilities for Researchers (followed by Access to DELNET Online) by Dr. Sangeeta Kaul, Network Manager, DELNET
12:30 pm to 1:30 pm	Plagiarism, its detection and avoidance using Anti-Plagiarism and Reference Management Tools Dr. Ramesh C. Gaur, University Librarian, Jawaharlal Nehru University, New Delhi
1.30 pm to 2.00 pm	Interaction with Participants Coordination by Dr Archana Ojha, IQAC
2.00 pm	Concluding Session & Distribution of Certificates Coordination by Ms. Sanam Khanna, IQAC
2.30 pm	Refreshments





DELNET Workshop at Kamala Nehru College on 5TH May 2017

Developing Library Network (DELNET) in collaboration with Internal Quality Assurance Cell (IQAC) of Kamala Nehru College organised a workshop on 'DELNET-Resources & Services: Boundless Possibilities for Research & Reference' on 5th May 2017. This was the part of faculty development program, and all the arrangements were coordinated by the IQAC. The inaugural session commenced with the welcome address by Dr Geetesh Nirban (Coordinator, IQAC) which was followed by the felicitation of guests by Dr Ranjana Gera and Dr Pratibha Bhalla(IQAC). The Principal, Dr Kalpana Bhakuni gave the inaugural address and the Director of DELNET, Dr H.K. Kaul was the esteemed guest for the presidential address. Dr Sangeeta Kaul, Network Manager of DELNET highlighted upon the key elements of the workshop for the participants. Three technical sessions were further conducted by Dr H.K. Kaul who shed light on 'Information Explosion and the Guidelines for Researchers', Dr Sangeeta Kaul updated the participants on, 'DELNET: Resources, Services & Facilities for Researchers' and Dr Ramesh Gaur, University Librarian of Jawaharlal Nehru University made a detailed presentation on 'Plagiarism, its detection and avoidance using Anti-Plagiarism and Reference Management Tools'. The conveners for the Q/A session and the concluding session were Dr Archana Ojha and Ms Sanam\ Khanna. Certificates of participation were given to all the 115 faculty members.

